Civil Rights Training for Staff

Training on civil rights regulations is mandatory for all front line staff working within agencies distributing USDA TEFAP Commodities to ensure that they understand these requirements.

INSTRUCTIONS:

This form must be used to record the annual mandatory civil rights training for any staff directly interacting with clients served at your program. Please retain materials used to complete the annual training along with this completed form; this documentation will be checked when Food Bank or other USDA-related staff monitor your program. Use additional sheets as necessary.

In order for this training to be current, training must have taken place within the last twelve months.

Program Name: _____

Date of Training: _____

NAME OF ATTENDEES	SIGNATURE OF ATTENDEES