2023-2024 Operations Support (OS)

Documentation Summary Sheet for: <u>Staff Costs</u>

Agency Name				
Name of Person Who Prepared this Report				Food Bank ID
Phone or email			County	
 This form Anticipate The eligib The hours Unspent form STAFF COSTS: ADP); OR time of List the name of List the date and	eards, supported by copies the person who does the di amount of each pay check	red documentation le. 3 through May 3 1, 2023. Regional Food lentation are: contained lentation	on no later than 1, 2024. Bank by May 3 opies of third-ped payroll checked	May 31, 2024. 1, 2024. party payroll registers (such as
PAY DATE	AMOUNT		PAY DATE	AMOUNT
		_		
		_		
sub total			TOTAL:	
	y \$X			OS Expenses.

Arrange copies of documents in the order listed above, with the summary form on top. Return to Cathryn Doraby at OSGrant@regionalfoodbank.net